



City Manager Report

November 2017

CITY MANAGER REPORT

CITY OF KINGMAN - November 2017

The information included in this issue reflects October 2017 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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Engineering/Planning & Zoning—Greg Henry

Planning & Zoning Commission Meeting October 10

ZONING ORDINANCE TEXT AMENDMENT CASE Z017-0002: A city-initiated request for a text amendment to Section 30.000 Nonconforming Buildings, Structures and Uses of Land of the *Zoning Ordinance of the City of Kingman*. The proposal is to modify the text by changing the threshold for repair of non-residential nonconforming structures that are partially destroyed by fire or natural cause from 50% or less of the floor area to 75% or less of the appraised value of the structure. A building permit will be required to be applied for within six months of the date of damage. A six-month time limit for abandoned non-conforming uses will be added. A Conditional Use Permit to allow the repair of nonconforming residential structures destroyed by fire or other cause in excess of 75% of the appraised value was approved as Option #2.

Motion to recommend APPROVAL of Text Amendment as proposed by staff with text language in Option #2 carried with unanimous (7-0) approval.

REZONING CASE RZ17-0005: A request from H&H Development to rezone 1.20 acres at 975 Sycamore Avenue from R-R and R-3 to C-2 to allow development of a new commercial building.

Motion to recommend APPROVAL of rezoning with conditions regarding landscaping and street improvements as suggested by staff carried unanimously (7-0).

SUBDIVISION CASE SB17-0003: City-initiated request for approval of a Preliminary Plat for Kingman Crossing South Tract 6050.

Motion to recommend APPROVAL with the four exemption conditions proposed by staff carried with unanimous (7-0) approval.

Clean City Commission Meeting October 19

AWARDS AND RECOGNITION: Katrin Guillory and Chaz Martinez accepted a Certificate of Appreciation presented to Southwest Behavioral Center for building improvement and beautification at 1301 Beale Street.

NOVEMBER 4TH COMMUNITY CLEAN-UP: Commission members have scheduled a free community clean-up at the Mohave County Fairgrounds from 7:30 AM until 12 PM on Saturday November 4th.

AMERICA RECYCLES DAY CONTEST: The Clean City Commission is sponsoring a poster and essay contest for grades pre-K through 8 in honor of America Recycles Day, which is on November 15th.

Additional Commission Activity in October:

24th thru 27th	Attended Arizona Planning Association Convention with Planning Commissioners Gary Frederickson, Laurie DeVries, Terry Hunsicker and Terry Shores
October 12	Issued Grabbers , Vests and Trash Bags for Group Clean—Up

Historical Preservation Commission

The Historical Preservation Commission did not meet in October.



Vehicles lined up for the Community Clean-up at the Fairgrounds.

The City utilizes the help of the inmates from the correctional facility in Yucca.



Other Meetings & Activities Planning Staff Attended in October

Oct 02	Management Meeting
	Tiger Grants
	Palo Christi Space Needs
	Celebration of Service with City Manager John Dougherty
Oct 05	Supervisor Training
	Staff Meeting
Oct 24	Building Life & Safety, Engineering & Public Works meeting on parcel plats, condominiums, and tiny home submittals
Oct 26	City of Kingman Safety Committee

Planning and Zoning Staff Reviewed:

SB17-0006	Second Final Plat submittal for Legacy at Walleck Ranch, Tract 1965-F
PP17-0004	Minor Lot Split at 3115 Pasadena Avenue
SB17-0008	Tuscany Village Business Condominiums, Tract 6051 at 810 Eastern Street
CUP17-0001	Conditional Use Permit review for new shop and maintenance building at 3300 Andy Devine Avenue, the Flying 'J' Truck Stop

Planning and Zoning Staff responded to:

7	Requests for information from City Website
65	Requests for Zoning information & Permits
22	Requests regarding Ordinances / Code Enforcement complaints received
58	General Customer Service Calls
36	Residential Building Permit Reviews
3	Commercial Permit Reviews & Inspections
1	Grading Permits Reviewed
16	Business License's Reviewed & Approved
7	Special Event Permits Reviewed & Approved
1	On Premise and Free Standing Sign Permits reviewed and approved
2	Mohave County Assessor Parcel combine/uncombined requests from the public

Water and Sewer Activities

The Engineering staff responded to 167 requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG16-0036 An Approval to Construct was issued for Approximately 835 l.f. of 8-inch C-900 water line extension with (8) fire hydrants, (31) Double water services and (9) Single water services within the roadways located within the boundaries of Vista Bella Ranchitas, Tract 6029 Subdivision.

ENG16-0036 A Construction Authorization was issued for Approximately 3,390 l.f. of 8-inch PVC SDR-35 sewer line extension with (13) 4-foot diameter sewer manholes and (71) sewer service taps within the roadways located within the boundaries of Vista Bella Ranchitas, Tract 6029 subdivision

ENG17-0033 An Approval to Construct was issued for Approximately 252 l.f. of sewer line extension on the corner of Byrd Avenue and Bank Street for APN 311-03-05N.

Meetings — October 2017

Oct. 5	Staff Meeting
Oct. 12	BLD17- 0166 U-Haul Preconstruction Meeting
Oct. 13	ENG17-0016 Arroya Ranches Tract 6020
Oct. 18	ENG17-0032 , Pre-construction meeting Legacy at Walleck Ranch Tract 1965-F
Oct. 19	Traffic Safety Committee Meeting
Oct. 24	ENG17-0028 GIS Kickoff Meeting
Oct. 27	I-11 East Kingman Connection Project

Right of Way Activities—October 2017

51	Permits to work in Public Right-of-Way
30	Sewer Connection Permits
1	Sewer Tap (1 inside)
11	Utility Permits for water meters in the County
41	Utility Permits for water meters in the City
16	Sewer Availability Letters

Training October 2017

Oct. 5	Public Works Inspection attended Supervisors Workshop at Kingman Powerhouse
Oct. 11	Public Works Inspection attended - ATTSA Work zone Traffic Control Training

Construction Activities Update — October 2017

PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water projects is ongoing.

Design Activities Update — October 2017

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0031	This project includes the acquisition of right of way for Eastern Street between Pasadena Avenue and Airway Avenue.	Gust-Rosenfeld	Design is complete. Right of way acquisition is under way.
ENG17-0035	RFQ for a Program Manager for the East I-11 Kingman Connection Project	TBD	Statements of Qualifications are due on December 15
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications which are at the 60% state	Project is expected to be complete by January 2018

Capital Expenditures—October 2017

CONTRACTOR	PROJECT	AMOUNT
AECOM	ENG16-0025	\$45,948.57
Chicago Title	ENG16-0031	\$26,176.54
Gust, Rosenfeld	ENG16-0031	\$637.93
JE Fuller	ENG16-0013	\$10,772.04
Sunrise Engineering	ENG15-046	\$15,980.00
Sunrise Engineering	ENG17-0028	\$1,951.50
Capital Expenditures processed during the month of October		\$101,466.60

Construction Photos — October 2017



ENG16-0064 Water Line Extension at UES Substation



ENG17-0021 Sewer main construction Shangri-La Estates

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses. To your right is a side-by-side collective comparison of criminal activity between 2015 and 2016.



	October, 2017	October, 2016
Domestic Violence	33	26
DUI	22	12
Theft/Shoplifting	10	35
Criminal Traffic (non DUI)	7	9
Code Enforcement	8	10
Miscellaneous Misdemeanors	65	87
Total Charges	145	179
Number of Files Opened	91	117
Pretrial Conferences	168	142
Change of Pleas	87	71
Status Hearings	16	20
Trials	15	10
Other Court Events	173	158

City Clerk—Sydney Muhle

As of October 30, 2017 there were 1,700 Active City of Kingman business license accounts. During the month of October the Clerk's Office assembled City Council agendas and packets for two regular meetings and seven City Council Work Session meetings as well. Minutes were taken and transcribed for meetings held. The City Clerk's Office also facilitated TDC, EDMC and HPC meetings during the month of October.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

The City Clerk's Office also assembled the City Manager Report and the e-newsletter for the month of October 2017.

Upcoming Community Events	
EVENT	DATE
Turkey Trot 2017	11/23/2017
Friends of the Library Book Sale	11/30-12/02/17
A Country Christmas Faire Santa's Hualapai Wonderland	12/02-03/2017
Parade of Lights/Tree Lighting	12/02/2017
A Musical Christmas Card Concert	12/09/2017
Jingle Bell Run Mohave Community Orchestra	12/16/2017

Clerk Activity – October 2017		
	VOLUME	REVENUE
New Business Licenses Issued	32	\$3,200.00
Special Event Permits Issued	13	\$750.00
Business License Renewals Generated	478	
Public Notary Requests	5	\$10.00
Special Event Vendor Permits	0	
Special Event Liquor License	0	\$0.00
TOTAL REVENUE - July 2017		\$3,96000

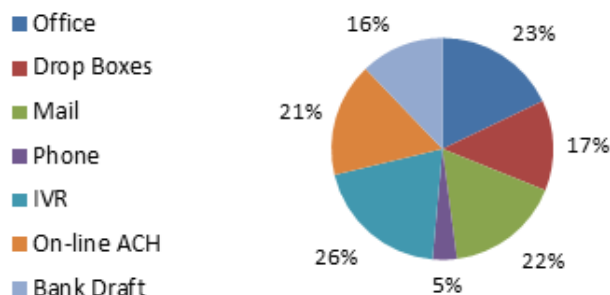


Finance—Tina Moline

City of Kingman — Utility Payment Services

The primary source of payment for utility customers continues to be checks; close to 48% of customers use this method. Debit and credit card payments come in 2nd at 37%. Of the 37%, almost 69% of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall (such as bank draft, online bill payments through customer banks, and the IVR system) account for more than 59% of customer payments.

City of Kingman - Utilities Bill Payment by Location



Customer Service Statistical Summary — October 2017

	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
Phone Calls Answered	4,583	4,482	4,289	4,199	4,008	4371
IVR - Payments	4,101	3,793	3,870	3,941	3,652	4228
Water Service Orders	1,534	1,428	1,534	1,529	1,486	1667
Sanitation Service Orders	393	289	299	376	418	307
Sewer Service Orders	0	0	0	0	0	1
Number of Total Payments Processed	20,428	17,923	18,159	18,635	16,560	18724
Number of Sanitation Customers	11,737	11,822	11,815	11,903	11,884	11925
Number of Sewer Customers	10,121	10,216	10,217	10,281	10,295	10316
Number of Water Customers	19,614	19,558	19,681	19,614	19,795	19819

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

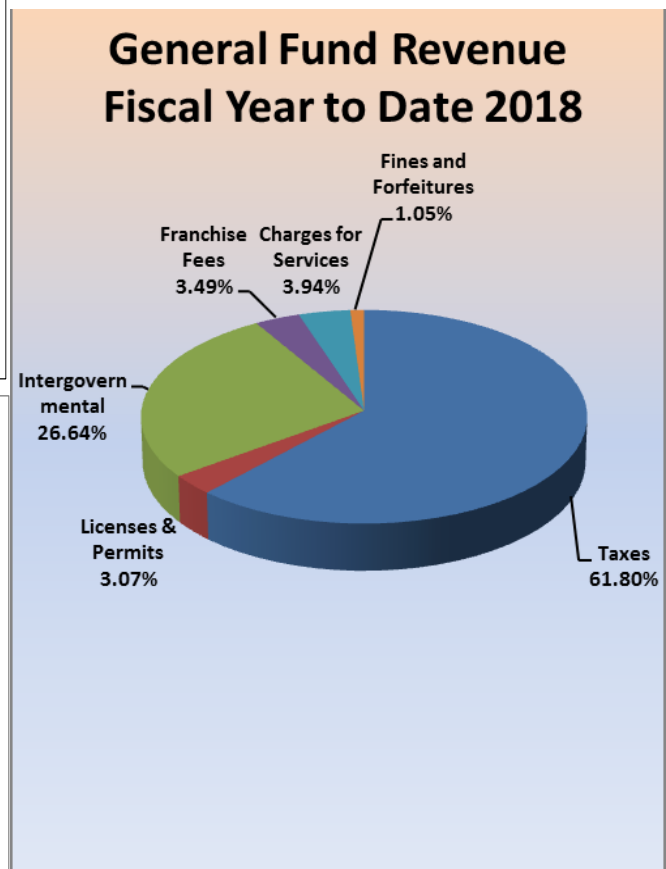
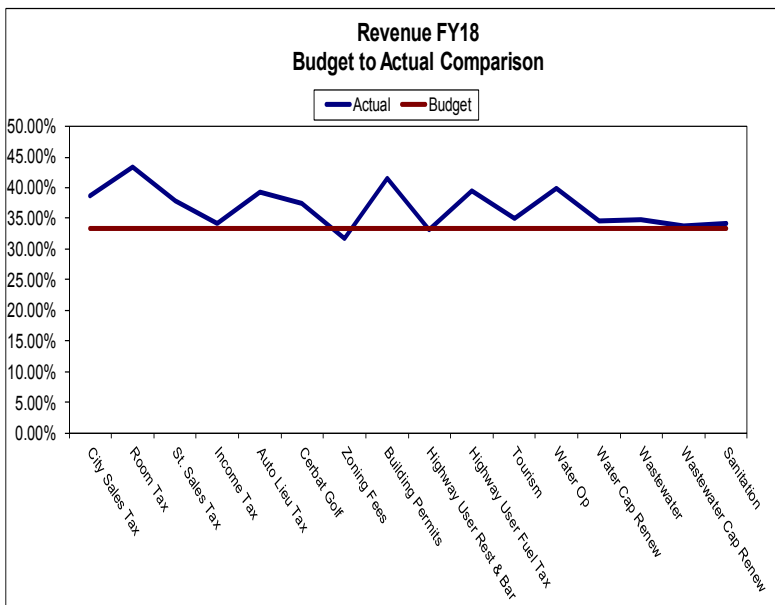
Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account.

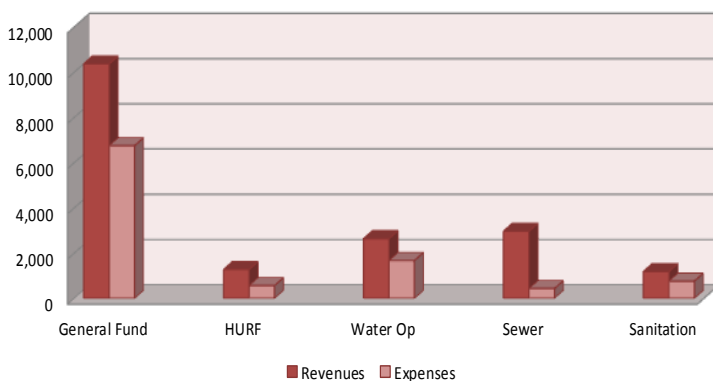
Please contact our office to setup automatic bank drafting. Forms can also be found on our website at:
http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Revenue by Source — October 2017

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	16,470,000	1,960,686	6,385,233	38.77%
Licenses & Permits	807,500	86,282	317,382	39.30%
Intergovernmental	7,550,000	635,697	2,752,895	36.46%
Franchise Fees	725,000	194,452	360,253	49.69%
Charges for Services	1,142,000	98,332	407,525	35.69%
Fines and Forfeitures	272,000	27,327	108,976	40.06%
Miscellaneous	98,000	9,077	33,793	34.48%
Total Revenues General Fund	27,064,500	3,011,853	10,366,058	38.30%



Kingman, Arizona Revenues and Expenses Fiscal Year 2018 (In Thousands of Dollars)

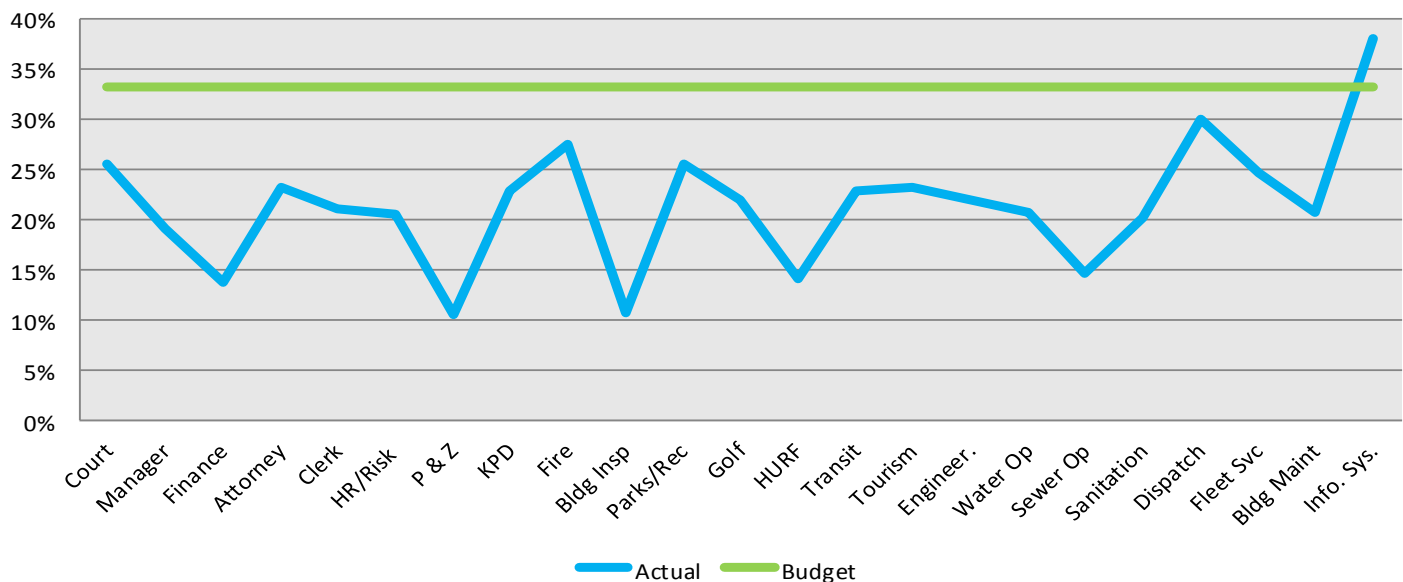


Expenditures by Department — October 2017

General Fund

Description	Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,661,912	135,287	424,946	1,236,966	74.43%
City Council	169,455	14,330	74,327	95,128	56.14%
Manager	306,483	14,368	58,464	248,019	80.92%
Finance	932,756	47,860	256,712	676,044	72.48%
Attorney	755,147	38,586	175,707	579,440	76.73%
City Clerk	326,165	13,651	68,713	257,452	78.93%
Human Rsc/Risk Mgmt	793,085	46,579	163,473	629,612	79.39%
Planning & Zoning	416,941	22,056	104,328	312,613	74.98%
Police Department	10,378,128	487,729	2,366,027	8,012,101	77.20%
Fire Department	6,899,586	429,747	1,901,085	4,998,501	72.45%
Building Inspection	996,503	18,708	106,464	890,039	89.32%
Parks & Recreation	4,274,149	261,201	1,046,178	3,227,971	75.52%
Total Expenses	27,910,310	1,530,103	6,746,423	21,163,887	75.83%

Kingman, Arizona Budget to Actual Expenditures Fiscal Year 2018



Revenue by Source – September 2017

General Fund

REVENUE SOURCE		7/1/13 Thru 10/31/13	7/1/14 Thru 10/31/14	7/1/15 Thru 10/31/15	7/1/16 Thru 10/31/16	7/1/17 Thru 10/31/17	Percent Change FY17-FY18	Fiscal 2018 BUDGET	FY18 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	4,574,686	4,794,846	4,754,238	4,991,267	5,561,496	11.42%	16,000,000	34.76%
	Room Tax (2%)	123,314	164,771	169,621	187,561	203,401	8.45%	470,000	43.28%
	Rest/Bar Tax (1%)	104,966	0	0	0	0	---	---	---
State	Sales Tax	777,717	807,265	854,418	847,807	964,063	13.71%	2,550,000	37.81%
	Income Tax	1,043,804	1,132,602	1,126,461	1,179,812	1,198,506	1.58%	3,500,000	34.24%
	Auto Lieu Tax	381,956	416,320	446,788	554,479	590,327	6.47%	1,500,000	39.36%
Golf	Green Fees (9 holes)	38,495	40,159	39,253	35,669	32,704	-8.31%	89,000	36.75%
	Green Fees (18 holes)	70,038	68,714	64,149	60,953	63,104	3.53%	160,000	39.44%
	Annual Golf Fees	35,425	35,913	46,474	39,658	33,973	-14.34%	117,000	29.04%
	Cart Rentals	102,295	103,988	103,045	98,698	96,342	-2.39%	254,000	37.93%
	Driving Range Fees	13,716	11,673	12,411	9,168	8,017	-12.56%	21,000	38.18%
	Restaurant and Bar	78,063	80,559	73,626	65,984	61,322	-7.06%	150,000	40.88%
	Subtotal Golf Course	338,031	341,006	338,958	310,131	295,462	-4.73%	791,000	37.35%
Other	Zoning Fees	8,493	5,753	13,710	9,150	6,968	-23.85%	22,000	31.67%
	Building Permits	180,613	166,522	196,594	193,395	274,111	41.74%	660,000	41.53%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax (1%)	229,063	253,607	268,223	285,238	274,201	-3.87%	824,783	33.25%
	Highway User Fuel Tax	763,037	814,862	846,829	876,060	1,000,622	14.22%	2,535,912	39.46%
POWERHOUSE TOURISM (215)		0	0	0	53,564	65,515	22.31%	186,900	35.05%
WATER FUND (501)		2,660,924	2,586,480	2,671,227	2,675,241	2,637,934	-1.39%	6,610,000	39.91%
WATER CAPITAL RENEWAL (510)		277,508	281,012	284,795	290,722	294,596	1.33%	850,000	34.66%
WASTEWATER (521)		2,913,533	2,962,468	2,912,425	2,969,009	2,966,991	-0.07%	8,515,228	34.84%
WASTEWATER CAPITAL RENEWAL (530)		0	0	37,879	39,307	40,582	3.24%	120,000	33.82%
SANITATION (541)		1,112,109	1,128,016	1,145,766	1,168,715	1,183,224	1.24%	3,457,050	34.23%



Kingman Fire Department

Fire Chief—Jake Rhoades

In the month of October, the Kingman Fire Department received 658 calls for service. Squad 2 handled 89 of these calls and another 108 were sent directly to AMR for response. This is reflective of the increase in service requirements for the city Of Kingman as this totals 766 total calls for the month and well exceeding 8500 calls for the year as a whole. For the first time in recent history, Fire District 23 received more calls for service than Fire District 22 at 35.56% of calls compared to 31.76%. With other combined factors Fire Station 22 remains the busiest in the city but this is an example of the increase in service area and growth that we are confronted as a department. Most importantly of all analysis is the improvement in Total Response Time (TRT) as demonstrated by a 92% compliance of the first arriving unit with a baseline of 7:32 and an Effective response Force with an 80% compliance. This measure is from the receipt of a 911 call to the arrival of assigned units and continues to demonstrate improvement in all areas and articulates the commitment of the Kingman Fire Department to continuously improve its level of service delivery to the city of Kingman.

Training and professional development continue to be the central focus of the department. The quantitative assessment for training hours yields 23,133 hours for the year as there was 1,972 hours of training in the month of September which averages 45.86 hours per member for the month. During the month of September, the department hosted TaskForce 1 with instructors from New York and Arkansas to deliver training to members of the department as well as Golden Valley and Bullhead City Fire Departments.

October was also fire prevention month as it is recognized nationally. The department's efforts this year were very successful as program delivery and educational outreach resulted in delivery of programs in every elementary school with the city targeting fire safety and education for the school age children. There were 25 deliveries by the department reaching 4,054 children and members of the community. Public education and outreach continues to be a primary focus for the department as proactive efforts are just as vital to the departments overall success as those reactive measures necessary for mitigation of emergencies.

Total Calls for Month: 658 YTD: 6,207 AMR Calls : 158 YTD: 1,072 Squad 2 Calls for Month: 87 July 1, 2017 to date: 350

District Responses — Month

District	Month	% for Month	Year-To-Date
District 21	70	12.77%	742
District 22	180	32.85%	1968
District 23	202	36.86%	1613
Districts 24	71	12.96%	621
Districts 25	20	3.65%	148
Out of District	5	0.91%	129
Total Responses	658	100%	6207

Training Type — Month

Type	Month	Year-to-Date
Administration	175	1,806.50
Career Development	251	3,201.50
Daily Training	127	12,566.00
EMS Training	52	1,666.70
Fire Training	174	3,825.50
Hazardous Materials Training	1	13.50
Rescue Training	54	54.00
Other	-	-
Total	833	23,133.70

Incident Breakdown

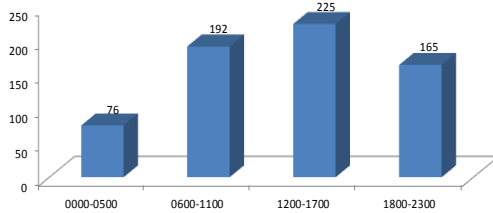
Type	Month	Year-To-Date
Residential Structure Fire	2	44
Commercial Structure Fire	3	11
Other Structure Fire		
Vehicle Fire	2	35
Brush Fire	6	87
Dumpster Fire	3	16
Other Fires		
Total Fires	16	193
Rescue/EMS Response	548	5,221
False Alarm Response	-	
Mutual Aid Given		
Hazardous Condition Response	7	64
Other Response/Admin	87	729
Total	674	6,400

Incidents by Fire Station

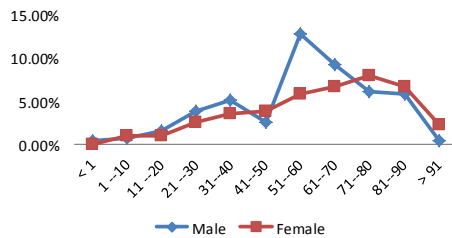
Incidents by Fire Station	EMS Incidents	Total Incidents	% for Month	2017 YTD
Station 21	53	70	10.64%	156
Station 22	110	143	21.73%	266
Station 23	117	141	21.43%	246
Station 24	68	88	13.37%	171
Other/Admin	200	216	32.83%	147

District Responses Month	EMS Incidents	% For Month	EMS Year to Date
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Out of District	5	0.91%	129
TOTAL	548	100%	6207

Incidents by Time Block



Patients by Age Group and Gender



Performance by Shift Current Month	Incidents	Dispatch Time
Shift 1 - Days	914	0:53
Shift 2 - Nights	619	1:01
Shift 3 - Days	599	0:42
Shift 4 - Nights	629	0:53
TOTAL	2761	0:50

Dispatch Performance Current Month	Benchmark	Baseline	Compliance %
9-1-1 Call Answering	0:10	97%	97%
Dispatch Time	1:30	2:37	61%

Dispatch Calls for Service Current Month	2017	2016	Variance YoY	% of Total
Police	3393	3709	-316	72.48%
Fire	222	250	-28	4.74%
EMS	908	951	-43	19.40%
AMR Only	158	0	158	3.38%
TOTAL	4681	4910	-229	100.00%

Total Value	Total Saved	Total Losses	% Saved	% Lost
Structure Fires	\$80,000.00	\$10,000.00	88.89%	11.11%
Vehicle Fires	-	-	-	-
Other	-	-	-	-
TOTAL	80,000.00	\$10,000.00	88.89%	11.11%

Performance by Shift	Incidents	Turnout	Travel	Total Response
A-Shift	215	1:13	6:55	7:24
B-Shift	253	1:13	6:41	7:41
C-Shift	190	1:07	7:16	7:43

EMS by Risk	Type	Incidents	Turnout	Travel	Total Response
High	Charlie, Delta, & Echo	264	1:11	6:40	7:42
Moderate	Bravo	137	1:06	7:22	7:42
Low	Alpha & Public Assist	147	1:15	7:15	7:28

FIRE by Risk	Type	Incidents	Turnout	Travel	Total Response
High	Commercial & Residential Structure	264	1:11	6:40	7:42
Moderate	Commercial Vehicle	137	1:06	7:22	7:42
Low	Dumpster, Passenger Vehicle, & Brush	147	1:15	7:15	7:28

Agency	Total Calls 2017	% of Total	Total Calls Current Month	% of Total Calls for Month	Fire	EMS	AMR EMS
Kingman Police	34418	73.16%	3393	72.48%	-	-	-
Kingman Fire	6207	13.19%	658	14.06%	110	440	108
No. AZ Consolidated Fire	3465	7.37%	355	7.58%	71	234	50
Golden Valley Fire	1826	3.88%	175	3.74%	27	148	-
Lake Mohave Ranchos	694	1.48%	67	1.43%	8	59	-
Pinion Pine Fire	410	0.87%	30	0.64%	5	25	0
Pine Lake Fire	23	0.05%	3	0.06%	1	2	-
Total Calls Dispatched	47043	100.00%	4681	100.00%	222	908	158

The Building & Life Safety Division experienced a significant increase in the number of permits for the month at 69 with a valuation of \$7,406,285.05 for the month of October. This becomes the 3rd busiest month for 2017 in total number of permits and ranks 4th in terms of total valuation for the year. For perspective, the month of October 2016 totaled 44 total permits with a valuation of \$4,069,911.85. Residential plan reviews continue to dominate the month's activities at 73 totals for new and other residential plan reviews compared to only 12 commercial plan reviews, two of which were new. The Building and Life Safety Division also completed 498 building safety inspections which is not only an important aspect of enforcement but contributes to the overall safety of occupants and responders alike. The Division has completed 5250 building and safety inspections for the year to ensure safety of occupants and responders alike.

Commercial – New/Under Review Permit Applications

GW Customs Paint Booth 2727 Beverly Ave

U-HAUL - BLDG #Q 4015 Stockton Hill Road

U-HAUL BLDG #R 4015 Stockton Hill Road

St Mary Catholic Church 302 Spring Street

Walleck Ranch Tract 1961-J N Willow Road

Commercial Permits Ready to Issue:

Terros-Len Price 915 Airway Ave

Circle K 4008 Stockton Hill Road

Kokopelli TI 2501 Stockton Hill Road

First Assembly of God 1850 Gates Ave

Frontier Communications Facility 415 E Andy Devine Ave

Commercial Permits Issued/Under Construction:

Smith's TI 3490 Stockton Hill Road

Flagstaff Bone & Joint TI 2331 Hualapai Mnt Rd

City of Kingman TI120 Andy Devine Ave

KIA TI 2610 Andy Devine Ave

Kingman Heights TI 2610 Andy Devine Ave

Lowry Dentistry TI 1720 Beverly Ave

TR ORR TI 3975 Bank Street N

Mohave Mental Health 3505 Western Ave

UES Sunrise Substation –Sunrise

Home 2 Suits 1121 Sunrise Ave

KRMC MOB Cancer Expansion 1739 Beverly Ave

Wright Veterinary Clinic 2444 Kingman Ave

Canada Mart 210 W Andy Devine Ave

H & H Development 1816 Dawes

Commercial Permits Closed-Out:

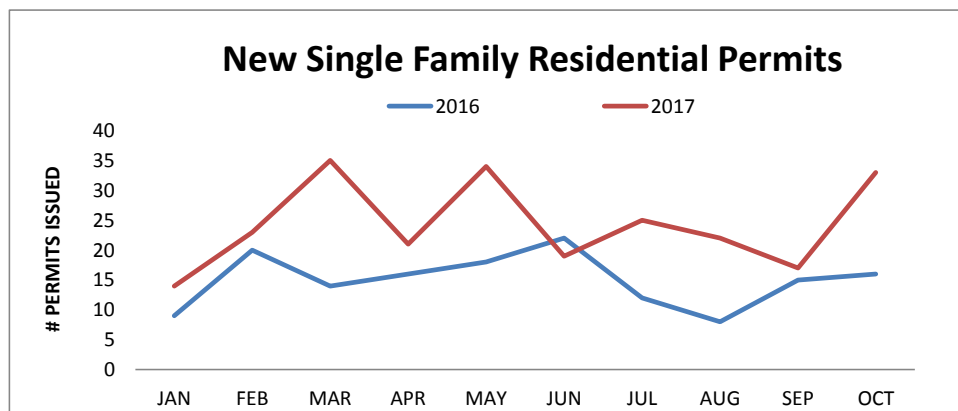
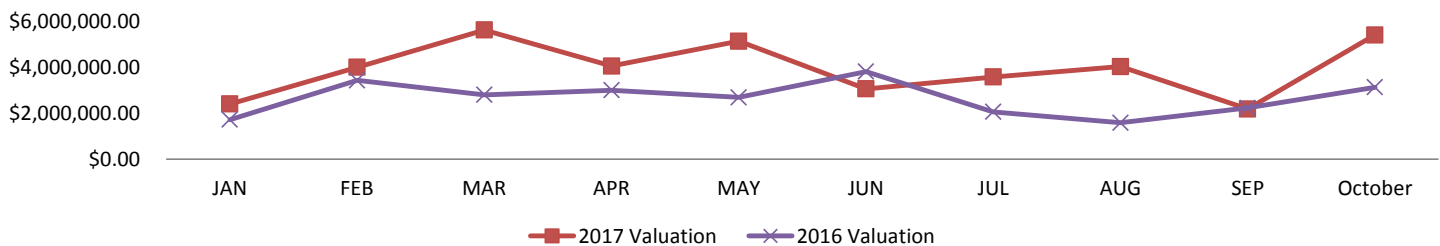
Goodwill TI 3320 Stockton Hill Road

Building and Life Safety Activities	Incidents	2017 YTD
New Commercial Plan Review	2	3
Other Commercial Reviews	10	123
New Residential Plan Review	48	241
Other Residential Plan Reviews	25	195
Sign Review	2	36
Special Event	0	49
Other Reviews	0	187
Building Safety Inspections	498	5250
Business License Building Inspections	35	423
Fire Safety Inspections	52	388
Fire Safety Violations	93	654
Station Tours	0	1
Child Safety Seat Checks	2	18
Public Education Classes	14	3717
Public Education Outreach	11	337
TOTAL	792	11,622

Total Permits Issued by Month	2017 Total Valuation	2016 Total Valuation
January	\$7,844,316.88	\$2,040,857.58
February	\$5,500,638.17	\$4,252,479.75
March	\$5,898,589.33	\$3,442,306.43
April	\$7,519,259.39	\$3,657,402.65
May	\$6,364,423.93	\$3,266,293.31
June	\$3,610,003.74	\$4,603,834.99
July	\$9,402,495.10	\$6,300,357.30
August	\$5,700,948.56	\$2,117,849.41
September	\$2,642,674.39	\$4,557,439.72
October	\$7,406,285.05	\$4,069,911.85
November		
December		

Residential Permits Issued	2017 Monthly Permits	2017 Valuation	2016 Monthly Permits	2016 Valuation	Commercial Permits Issued	2017 Monthly Permits	2017 Valuation	2016 Monthly Permits	2016 Valuation
January	14	\$2,404,558.30	9	\$1,721,157.54	January	1	\$4,937,913.03	-	\$0.00
February	23	\$4,004,289.63	20	\$3,433,499.20	February	0	\$0.00	-	\$0.00
March	35	\$5,623,669.37	14	\$2,804,692.37	March	0	\$0.00	-	\$0.00
April	21	\$4,051,906.49	16	\$3,003,223.14	April	0	\$0.00	-	\$0.00
May	34	\$5,134,127.54	18	\$2,690,245.53	May	0	\$0.00	-	\$0.00
June	19	\$3,061,423.49	22	\$3,816,399.81	June	0	\$0.00	1	\$300,000.00
July	25	\$3,575,970.61	12	\$2,060,761.33	July	0	\$0.00	-	\$0.00
August	22	\$4,030,157.68	8	\$1,588,711.44	August	0	\$0.00	-	\$0.00
September	31	\$2,452,928.50	15	\$2,232,490.58	September	0	\$0.00	1	\$319,791.48
October	33	\$5,402,849.07	16	\$3,129,694.90	October	2	\$1,323,448.92	-	\$0.00
November	-	\$0.00	14	\$2,325,680.10	November	-	\$0.00	-	\$0.00
December	-	\$0.00	15	\$2,453,688.26	December	-	\$0.00	1	\$495,075.00

New Single Family Residential Valuation by Month



IT—Joe Clos

October 2017

www.cityofkingman.gov

Visits

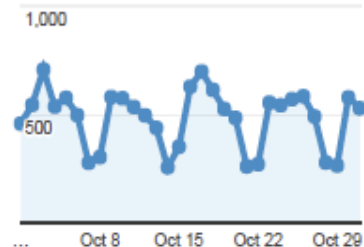
15,041

% of Total: 100.00% (15,041)



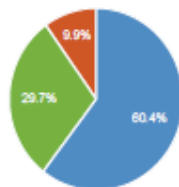
Daily Visits

Sessions



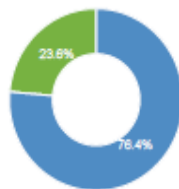
Traffic Source

organic direct referral



Type of Visitors

New Visitor Returning Visitor



Unique Visitors

9,574

% of Total: 100.00% (9,574)



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	13,023	10,263
/Departments/PoliceDepartment.t.aspx	1,853	1,267
/Departments/HumanResources/EmploymentInformation.aspx	1,536	1,016
/Government/AgendasMinutes/NEW!AgendasandMinutes.aspx	1,248	954
/Departments/ParksandRecreation.aspx	836	604
/Home.aspx	721	418
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	563	368
/Departments/UtilityBilling.aspx	543	382
/Departments/FireDepartment.aspx	464	356
/Departments/KART/BusStops.aspx	395	240

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	9,319	54.31%
mobile	4,742	57.17%
tablet	980	56.94%

Pageviews

34,889

% of Total: 100.00% (34,889)



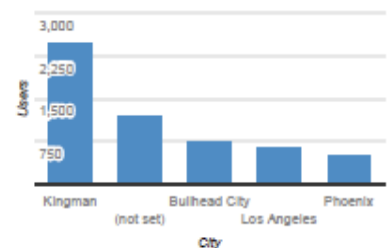
Average Pages per Visit

2.32

Avg for View: 2.32 (0.00%)



Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	13,862
(not set)	637
Canada	124
Colombia	111
India	75
China	34
United Kingdom	27
Germany	22
France	19
Philippines	19





Kingman Police Department - Robert J. DeVries



Dates to Remember

- Kiwanis's Code 3/Clothe the Kids Dec 16th

Calls for service and Officer initiated activity numbered 3,459 in the month of October, marking a 2.57% increase in comparison to 2016. Written reports are up 4.40% since October 2016 and officer initiated activity is up 7.77% in comparison to the year prior.

October Activity



Staff members assisted with the Annual Pink Heals Block Party downtown on October 6th.

* * * * *

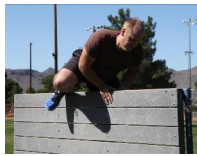


The department assisted with the Historic Military Vehicle Convoy on October 9th.

The group, part of the MVPA, displayed their vehicles by Veterans Park and remained overnight in Kingman before continuing their convoy on Route 66.

* * * * *

The department conducted police officer testing over October 10th and 11th. Out of 19 applications, 14 were invited to test. After the written, physical, assessment center and oral board interviews a hiring roster of 6 was created. Four of those join a 5th candidate in background testing. If ap-



proved, all five candidates will report to WALETA in January to attend the 20-week academy. Due to the vacancies, the department has pulled the SRO's from the KUSD elementary schools and middle school to assist with patrol duties.

* * * * *

The department participated in the 11th Annual Walk Away from Drugs on October 18th in Centennial Park. An estimated crowd of 1,500—2,000 people attended the drug prevention and awareness event.



* * * * *



Unisource Energy held their 2nd Annual Law Enforcement Appreciation BBQ at KPD on October 19th. Officers and staff from KPD, MCSO and DPS were treated to lunch served by Unisource employees.

* * * * *

The department hosted Coffee with Cops on October 26th. The event was well attended by members of the community.

* * * * *



Officers, staff and volunteers handed out 5,500 bags of candy to youth throughout the evening.

The Department held the 44th Annual Pumpkin Patrol on Halloween night.



Staff Update



Ofc. Zach Clark resigned from the department effective October 20th to join DPS.

October Highlights

**** Armed Robbery ****

The Kingman Police Department is investigating an armed robbery that occurred on Tuesday, October 3rd, at about 8:45pm, at a liquor store in the 2100blk of Kingman Ave.

The female clerk (victim) reported that two male suspects entered the store, dressed in dark colored clothing, armed with

h a n d g u n s , wearing body armor and ski masks. One suspect pointed and threatened her with a gun. Both stole



money and her purse, before tying her up and fleeing the store. The attached surveillance photos show suspects and clothing. A possible suspect vehicle is described as a dark colored, short bed, single cab truck with a spot light or light bar on the roof. Anyone with information is asked to contact Kingman Police Detectives by calling (928) 753-2191; or report anonymously to Mohave Silent Witness by calling (928) 753-1234; or report tips online by going to www.kingmanpolice.com and clicking on "Give A Tip". You can also report through the KPD App, which is available free through the App Store or by scanning the attached QR code. A reward is being offered for information leading to the arrest and apprehension of those responsible.

October Highlights

** Aggravated Assault **



On Tuesday, October 3rd, at 3:45pm, Kingman Police arrested **Adam Wade Bryant**, 27 of Kingman, on felony charges of Aggravated Assault (3 counts), Disorderly Conduct (3 counts) and misdemeanor Disorderly Conduct. The arrest is the result of an incident at the Walmart store in the 3300blk of Stockton Hill Rd. where Bryant is alleged to have stabbed and threatened to stab several people during a disturbance at the store. KPD received 911 reports that a male subject was causing a disturbance at the store and actively stabbing people. Officers arrived and found several people attempting to restrain Bryant. Bryant was detained after a brief scuffle with an officer. The investigation determined that Bryant had become verbally abusive and belligerent with customers. When confronted by a female store employee and asked to leave the store, Bryant reportedly became verbally aggressive with the employee, spitting on her and threatening to stab her, while brandishing a knife. Two customers stepped in to protect the female employee, at which time Bryant attacked them, slashing one of the customers in the face, causing a small laceration. Ultimately several customers assisted in restraining and detaining Bryant until officers arrived. No one received serious injuries. The employee (victim) was a 32 year old female. The customers (victims) who assisted were a 44 year old male and a 55 year old male. The 44 year old victim was from Las Vegas and was treated and released for the minor laceration. Bryant continued to be verbally combative and belligerent with officers. It is unknown if alcohol or drugs are involved. Bryant was subsequently booked into the Mohave County Adult Detention Facility.

** Home Invasion/Armed Robbery **

October 2nd, at about 12:00am at a residence in the 2300blk of Comanche Dr. The home is occupied by seven (7) individuals, all in their 20's, who are roommates. Officers responded to a reported burglary in progress at the residence wherein several armed suspects were reported to have entered the home. Upon arrival the suspects had fled in unknown direction or vehicle. It was reported that three (3) armed suspect had forced entry into the home, confronted the occupants with weapons and demanded money, cellphones and anything of value. No one was injured, however several of the home's occupants were threatened with being shot. The home owner was ordered to carry a safe outside, while being held at gun point by the suspects. The suspects are reported to have fled when hearing police sirens approaching. Suspects, all male adults, are described as follows: First suspect described as wearing a blue colored polo shirt with a long sleeve shirt underneath and a mask. The other two suspects are described as wearing dark colored clothing and masks. The masks worn are described as being similar to paint ball masks. One of the suspects may go by the name of "Smiles".

** Arrest Made in Home Invasion **

On October 17th, Kingman Police Detectives arrested **Corey Paul Thomas**, 24 of Kingman, on felony charges of Armed Robbery, Aggravated Robbery, Theft of Credit Card and Theft over \$1,000.00. Detectives identified Thomas as one of the suspects in the October 2nd, home invasion/armed robbery at a residence on the 2300blk of Comanche Dr. He was located and arrested in the 3900blk of Stockton Hill Rd. Thomas admitted his involvement in the offense and was booked into the Mohave County Adult Detention Facility. The investigation is ongoing as additional suspects are being sought.

** Dangerous Drugs for Sale and Weapons Offense **



On Saturday, October 7th, at about 6:15pm, Kingman Police arrested **Hunter A. McGuire**, 21 of Kingman, on felony charges of Possession of Dangerous Drugs with Intent to Sell, Possession of Marijuana with Intent to Sell, Prohibited Possession of a Firearm, Possession of a Firearm in Commission of a Drug Offense, Possession of Drug Paraphernalia and a felony warrant for 2 counts of Probation Violation; and **Aubrey J. Davis**, 42 of Kingman, on felony charges of Possession of Dangerous Drugs for Sale, Possession of Marijuana for Sale and Possession of Drug Paraphernalia. Both were contacted in a vehicle in the 800blk of Crestwood Dr. on an unrelated incident when McGuire was found to have a felony warrant for 2 counts of probation violation for his arrest. During this time officers located a firearm, methamphetamine, marijuana and assorted drug paraphernalia that indicated both were actively involved with the sale of illicit drugs. Both were arrested and booked into the Mohave County Adult Detention Facility.



** Drive-by Shooting Investigation **



The Kingman Police Department is investigating a shooting that occurred at a residence on the 3200blk of Diamond St., Saturday night, October 7th, at about 11:15pm. KPD received several reports of shots being fired at the residence and a vehicle leaving at a high rate of speed. The investigation determined that multiple shots were fired, striking a vehicle parked in front of the residence, near where the home's occupant was standing. The suspect vehicle is described as being similar to a 2005, white in color, 4 door Chevrolet Impala, occupied by multiple subjects, male and female. The investigation is ongoing. No one was injured. Anyone with information is asked to contact Kingman Police Detectives by calling (928) 753-2191; or report anonymously to Mohave Silent Witness by calling (928) 753-1234; or report tips online by going to www.kingmanpolice.com and clicking on "Give A Tip". You can also report through the KPD App, which is available free through the App Store.



** Felony Shoplifting Arrest **

On Monday, October 9th, at about 6:15pm, Kingman Police arrested **Dustin J. Harwood**, 36 of Kingman, on felony charges of Shoplifting, Possession of Marijuana and Possession of Drug Paraphernalia. Harwood was arrested at a residence in the 2100blk. of Roy Rogers Way as a result of a shoplifting investigation that was begun on October 4th, at the Walmart store. Harwood was identified as a suspect and had previous arrests and convictions for shoplifting, which made this incident a felony. Harwood, who was found to be in possession of marijuana and the associated drug paraphernalia, was taken into custody and booked into the Mohave County Adult Detention Facility.

**** Drive-by Shooting Investigation Search Warrant ****

The Kingman Police Department assisted Mohave GIITEM and the Arizona Department of Public Safety SWAT Team on the execution a search warrant in the 1900 block of Chicago Ave. today, October 10th, at approximately 3:30 p.m. The search warrant stems from a Kingman Police Department investigation into the drive-by shooting that occurred in the evening on Saturday, October 6th. Investigators contacted one uninvolved subject during the execution of the search warrant. The investigation remains on-going at this time and no further information will be released at this time.



**** Microsoft License Scam ****

The Kingman Police Department is warning the public about an ongoing scam that involves potential victims being contacted by a subject advising to be from a technical company with an official sounding name. The scammer will tell the victim that their Microsoft license has expired. The scammer will attempt to convince the "victim" to allow him to remotely access their computer via the internet. If allowed to access the computer the scammer will install malware on the victim's computer. The scammer will then attempt to extort payment from the victim. This payment could be through providing credit card information, purchasing iTunes cards, gift cards, etc. The telephone numbers associated with a recent series of scams are 800-716-5818 and 412-504-7008. Anyone receiving a telephone call from these numbers or anyone reporting to be from a company regarding Microsoft licensing should hang up. DO NOT engage in conversation with these scammers.

**** Laughlin Chamber award presented to KPD staff member ****

Kingman Police Department's Support Services Administrator Jennifer Sochocki, was awarded a Communications Award by the Laughlin Chamber of Commerce during the Laughlin Chamber's 20th Annual Community Achievement Awards, held at the Aquarius Resort and Casino in Laughlin, NV on October 7th. The award category is reserved for an individual or a business involved in public relations, broadcasting or journalism that have made significant contributions in their field of endeavor in the Colorado River Region. Jennifer's award nomination and subsequent selection was based on the following:



As the public information officer for the Kingman Police Department and the Mohave County Area General Narcotics Enforcement Team (M.A.G.N.E.T.), Jennifer is responsible for press releases and social media. Her Facebook page is one of the strongest and respected pages in Northwest Arizona, and a true source of valuable information. In addition to her job, she is pursuing a bachelor's degree in business administration and spends a great deal of time volunteering. She assists with community cleanups, Pumpkin Patrol, and plays a vital role with the City of Kingman Pink Heals committee which raises funds for cancer victims.



"Jennifer's ability to communicate and disperse vital information to our community is done with integrity and clarity; she shows what journalism is all about."

**** Arrest for Drug Offense ****

On Tuesday, October 31st, at 3:00am, Kingman Police arrested **Corrine Nicole Ficarella**, 18 of Kingman, on felony charges of Possession of Dangerous Drugs, Possession of Marijuana and Possession of Drug Paraphernalia; and **Harley James Alcott Vandeman**, 18 of Kingman, on felony charges of Possession of Marijuana, Possession of Drug Paraphernalia and a misdemeanor warrant out of Kingman Municipal Court for Failure to Pay Fine. Officers contacted Ficarella and Vandeman while they were sitting in a parked car, after hours, at a park in the 1500blk. of White Cliffs Rd. Officers noticed the smell and smoke of burnt marijuana. Vandeman, who attempted to provide a false name, and Ficarella were taken into custody. Ficarella was found to be in possession of marijuana, assorted drug paraphernalia and MDMA (the active ingredient in the party drug Ecstasy), while Vandeman was found to be in possession of marijuana and the associated drug paraphernalia. Both were booked into the Mohave County Adult Detention Facility.



Statistical Summary — October

	MONTH	Year-to-Date
Adult Arrests	193	2,223
Juvenile Arrests	12	259
911 Calls	2,364	23,868
Police Incidents	3,459	35,077
Police Cases	460	5,124
Last DR# Pulled	2017-035134	

*Pride
Service
Valor*

Municipal Court– Judge Singer

Monthly Financial Report			
Kingman Municipal Court #0841 October 2017			
CITY REVENUE		Criminal Justice Enhancement Fund—47%	7632.19
Abatement Fund	9.92	Child Passenger Restraint	.00
Address Confidentiality Fund	30.02	DNA Surcharge—3%	973.45
Attorney's Fees	1524.33	Drug Enhancement Acct (Fine)	886.82
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	316.70
Copy Fees	2.55	Extra DUI Assessment	75.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	487.52
Defensive Driving Diversion Fee-Local	2375.00	Fill the Gap—7%	1137.21
Fines	13129.04	AZ Highways Fund	0.00
Jail Costs	6910.08	JCEF Surcharge—15%	56.28
Jury Fees	0.00	Medical Services Enhancement Fund	2111.04
Miscellaneous Fees	210.33	2011 Additional Assessment—\$8	988.33
Overpayment Forfeiture	.00	Probation Surcharge—\$5	.16
Suspension Fee	839.62	Prison Construction and Operations Fund	3161.01
Warrant Fee	3897.89	Public Safety Equipment Fund	2311.03
Total City Revenue	28928.78	School Zone Assessment	0.00
Local JCEF TPF Acct	415.52	State Highway Fund	0.00
Court Enhancement Fund	1394.32	State Highway Work Zone	0.00
STATE REVENUE		Technical Registration Fund	25.49
Probation Surcharge—\$10	7.35	State's JCEF TPF Acct	726.51
Probation Surcharge—\$20	2480.71	Victim's Rights Enforce Assess Fund	233.62
Address Confidentiality Fund	570.48	FARE Special Collection Fund	3138.76
Arson Detection Reward Fund	.00	FARE Delinquent Fee	1189.85
Clean Election Fund—10%	1623.83	Total State Revenue	30133.34

Summary Overview – October 2017

BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	16398.00	Prior Balance	1167.98	Prior Balance	1871.63
Bonds Posted	6796.30	Payments made	1356.14	Payments made	882.01
Bonds Forfeited	1430.99	Checks written	1613.09	Checks written	1871.63
Bonds Refunded	10315.31	Balance in Restitution	911.03	Balance in Adult Prob	882.01
Balance in Bonds	11448.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juve-niles
Prior Balance	274.30	Civil Traffic	142	171	2
Payments made	.00	Criminal Traffic	35	36	0
Checks written	.00	Criminal Misdemeanor	214	152	3
Balance in Reimbursement	274.30	Total	391	359	5
Total Revenue	110408.29	Domestic Violence Cases	16		
Mohave County Jail Costs	36752.74				
LAPAZ County Jail Costs	.00				

Municipal Court Monthly Statistical Report OCTOBER 2016

CRIMINAL TRAFFIC

	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	134	20	217	371
Filed	16	2	18	36
Transferred In	0	0	0	0
SUBTOTAL	150	22	235	407
Transferred Out	0	0	0	0
Other Terminations	11	3	21	35
TOTAL TERMINATIONS	11	3	21	35
Pending End of Month	139	139	214	372

TRAFFIC FAILURE TO APPEAR

Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
119	6	125	5	120
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0

CIVIL TRAFFIC

Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
242	171	413	29	113
Total Terminations	142	Pending End of Month		271
Civil Traffic Hearings Held in MONTH				5

MISDEMEANOR

	Misd Non Traffic	Failure to Appear Non-Traffic		TOTAL
Pending First of Month	1466	319		1785
Filed	142	10		152
Transferred In	0	0		0
SUBTOTAL	1608	329		1937
Transferred Out	0	0		0
Other Terminations	187	27		214
TOTAL TERMINATIONS	187	27		214
Pending End of Month	1421	302		1723
Misdemeanor FTA Court Trials				2
Misdemeanor FTA Jury Trials Held				0
Misdemeanor/Criminal Traffic Initial Appearances				46

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	7	6	1	7
Harassment	6	1	3	4

HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/ INJUNCTION AGAINST HARASSMENT

Order of Protection	0	Injunction Against Harassment	0	
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SPECIAL PROCEEDINGS/ACTIVITIES

Juvenile Hearings Held	0	Search Warrants Issued	1	
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WARRANTS OUTSTANDING

Traffic Warrants Outstanding		Criminal Warrants	
D.U.I.	124	MISDEMEANOR TOTAL	1056
Serious Violations	17		
All Other Violations	167		
TRAFFIC TOTAL	308		

Parks and Recreation—Mike Meersman

Recreation Department

We are approaching the end of our Fall Programs and are actively working on the holiday programs and the upcoming Winter/Spring season of activities. All information can be found online and registrations can be made through our REC1 system or by calling the office at 757-7919.



Fitness & Dance: Dance classes are in their final weeks for the season with pictures scheduled on 11/14 & 11/15 at Strada Studios in Downtown Kingman. The 14 classes are preparing for our end of season recital on November 18th. There will be a total of 29 dance routines taking place in the afternoon event and we encourage all employees to attend. Our Zumba Fitness class has acquired more interest and participants are pleased with the program. Jenna Duffy, our instructor has been praised by participants for her enthusiasm and upbeat instruction.

Child Supervision Programs: There are currently no active Child Supervision programs taking place but staff will be working on the Spring Break camp in the next couple of months.

Trip & Tours: The Nutcracker Ballet scheduled on December 9th has only 1 registration and is most likely to be cancelled. Our hope was to attract those who could not make the drive over the mountain to Laughlin. It is more cost effective for the community to drive the trip on their own. Due to the fact that we must cover staff costs and account for all expenses we cannot compete. There are currently no more trips set for this season. Staff will have new trip offerings in the January Brochure Guide. For more information on any trips or recommendation, please contact Beth Matthews at 692-3109.

Sports: The Youth Volleyball program ends November 4. We had 54 participants in this season. Adult Coed Volleyball is set to end on November 16. The 21 teams were broke up into 3 division with 7 teams per division. Our Youth and Adult Basketball Programs are both taking registrations. Adult Basketball is tentatively set to begin on December 4th or 11th depending on registrations and hiring of staff. The Youth Basketball program will begin on January 6th. Youth Basketball is open to all children in 1st through 6th grades. We are always in

need of volunteer coaches and paid referees. For more sports information, becoming a volunteer in our youth league as a coach, or to become a paid referee, contact Sports Coordinator, Ryan Fruhwirth at 692-3113.

Special Events: Our department hosted one of its largest Drive-In Movie Nights on October 13th. We showed the 1988 film "Beetlejuice" and had 125 vehicles and were forced to turn people away or offer outdoor seating only with no parking in the lot. The department hosted the Annual Fall Festival on October 28th. Sponsorships were obtained to help offset the FREE portions of the festival for a total of \$1450. We took in an overall Revenue total of \$6,642 and profited a total of \$3056.42 including all staff costs. Minimal expenses were required this year due to being able to recycle items from previous years. Awards and food supplies were the main items we had to purchase. Attendance was at approximately 2,500 patrons. The costume contest had over 200 children participate, the coloring contest had over 1000 participants, pie eating was limited to the first 48 participants due to space and supplies, and the guessing games available to patrons for until the end of the event time before the final container was awarded. This event could not happen without the generous help from volunteers and staff. KHS students were key in volunteering and I'd like to thank Mrs. Meersman, Mrs. Gonzales, and Mr. Corrales for coordinating their student's volunteer time. Another big thank you to Joe Clos, our IT Director for operating the Candy in the Hay and to Councilmember Vickie Kress & Ex-Commission Member Sydney Bailey for volunteering to judge the Costume Contest. Included are photos of the Fall Festival. The department continues to work on the upcoming holiday season of activities with the North Pole to include Santa's Calling, Letters to Santa, Breakfast with Santa & Mrs. Claus. The department is seeking volunteers to assist Santa with placing calls to children from the North Pole; if you are interested please contact the main office at 757-7919.

Events Headed Your Way	
Santa's Calling	Nov. 27– Dec. 22
Letter's to Santa	Nov. 27– Dec. 8
Nutcracker Trip	December 9
Breakfast with Santa & Mrs. Claus	December 9
Winter/Spring Brochure Release	January 7

Aquatics: The Centennial Pool was being occupied by KUSD for their Middle School and High School swim programs. Their season ended on November 2.

Miscellaneous: The department is continuing to look for new and innovative ideas for upcoming classes or programs. If you have any suggestions or know of anyone with a talent that they can share, please encourage them to contact Yvonne at 692-3111 and apply for the Recreation Instructor Position. Our hope is to have new classes develop in the new year. The department is seeking individuals with talents in cooking, dance, craft projects, etc.

Councilmember Vickie Kress in Action



Joe Clos working hard to scatter candy & avoid being attacked

Costume Contest Winners captured below



The Incredibles Family
(Joe Bainbridge, Marguerite Smith & children)



Park Maintenance Division

11/5/17

PARKS MAKE LIFE BETTER

The Parks maintenance Division completed 14 maintenance repair orders in the mechanics shop, 21 in in the parks system and 11 in pools and recreation. The Parks Department has utilized 288 hours of inmate labor. We have experienced one incident of vandalism in the parks system. To report any maintenance related issues or if you have any questions please contact Park Superintendent Guy Reynolds 757-1705.

Parks Maintenance:

The Walleck Ranch playground safety surface replacement went well. We have completed the improvements with the new fiber surface system. The fiber system meets the current safety standards with easy installation and maintenance.



Pawnee Park has a drainage system that is designed to help the surrounding streets retain rain run off during received during the year. We schedule maintenance to be performed at the end of the monsoon season and remove the sand/silt accumulation. We have completed the maintenance for the retention area as well as a major clean up of the park site.

Below: A tree stump was removed from the turf area in front of the Parks & Recreation office, the project went well with some minor repairs to the irrigation system. With the repairs complete, the area received an application of sod and fertilizer to help speed up the recovery.



Park Maintenance Division

The Parks Division experienced 6-main line irrigation blow outs in the last month. The irrigation technicians did a great job repairing the lines as well as removing some of the inherit problems that caused the failures (tree roots). We continue to perform daily gopher abatement as well as turf management on the sports turf which includes aerification, sweeping, over seeding and fertilizing.

The Park Division has worked very diligently to design and build the new sound towers for City functions. The sound towers are a nice addition to the equipment inventory and have increased our sound coverage during our many events. The new sound towers have been used for the Andy Devine Parade as well as the car show, fall festival and the "Beetlejuice" drive in movie.

The Parks crews have helped set up and worked the events for Pink Heals Fundraiser, Andy Devine Parade, the drive in movie, and the fall festival at Centennial park.

Cerbat Cliffs Golf Course Division

All greens have been given a liquid application of three soluble fertilizers, Epsom salts, foliar phosphate, a growth regulator and a fungicide. The fungicide helps with disease prevention and weed control while the growth regulator helps to keep the greens putting at a good pace.

The annual trimming of trees, dead limb removal and shaping of bushes is underway along with the removal of some trees that have reached the end of their lifespan. The small greenhouse built by our staff has produced several pine tree seedlings for future use.

The over seeding of fairways has been very beneficial for course conditions. The turf is filling in nicely. The mix of rye, blue grass, fescue and Bermuda seed should enhance the turf conditions throughout the next year.

The crew has removed and re-poured 10 sections of cart paths slabs throughout the course where tree roots have caused the slabs to be uneven, bone jarring bumps.

Crew members helped out again at this year with the Fall Festival and the Drive in movie.

Sprinklers throughout the course are being raised and leveled to accomplish better irrigation coverage. With the recent weather conditions we have been able to reduce the nightly irrigation percentages.

The burrowing pests are being trapped, baited and gassed on a daily basis with encouraging results.

Since the last report the golf course has utilized 472 hours of inmate labor.

For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com. Thank you.

Cerbat Cliffs Golf Course Month-Activity October 2017

Number Nine-Hole Rounds	892
Number 18-Hole Rounds	1,573
Number Golf Lessons	28
Greens Fee Revenue Total	29,272
Annual Passes	3,495
Daily Green Fees	25,777
Motor Cart Revenue Total	21,524
Private Cart Trail Fees	240
Daily Cart Rental	21,284
Driving Range Revenue	2,216
Total Hours Ranger Activities	41
Total Hours Beverage Cart on Course	42
Number of Tournaments	4
Total Tournament Participation	224

Public Works—Rob Owen

Building Maintenance — October 2017

Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
City Safety Committee recommended repairs, additions and changes	0
Building Maintenance repairs made /41	Public Works (8)-including office supply deliveries, City Complex (5), Engineering (2), KFD (4), Powerhouse (3), 911 Center/City Attorney (4), KPD (7), and Court (3).
Graffiti removed	Twelve instances of graffiti were removed from various locations in the city.

Fleet Maintenance — October 2017

12,249.6 gallons of unleaded gas	Cost of \$29,049.93
10,068.9 gallons of diesel fuel	Cost of \$21,126.13
Vehicle preventive maintenance	Vehicles 32
Mechanic and welder vehicle repairs	Repairs 440

Sanitation — October 2017

347 trips to the landfill—Delivery of 3,687,500 pounds of trash	Cost of \$65,453.28
New 90-gallon residential containers	25
Old, damaged, missing or found containers repaired or replaced	56
Steel containers delivered for customer clean-up	1
1) Extra steel containers emptied and 2) Containers retrieved	1) 41 and 2) 5
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1)139 2)7 3)0
Recycling—tons / Annual total— tons	89.77/917.64

Streets — October 2017

Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (4) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)
- (3) Vacant Operator A

Street Department Activities:

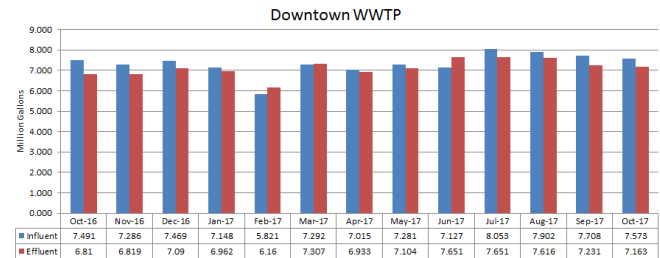
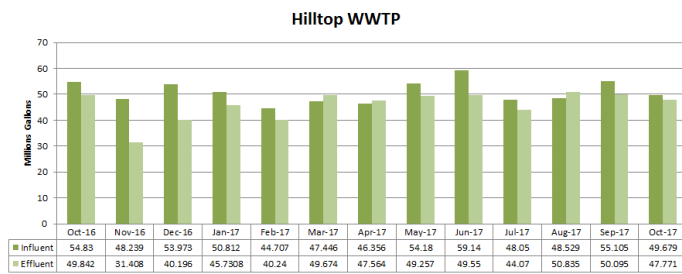
- The month of October work consisted of grading, sweeping, asphalt patching, pavement markings and weed abatement. Normal maintenance will continue throughout the winter.
- Interviews for vacant operator positions were completed. It is expected that the applicants selected will start early in December.
- The City was granted 20,000 tons of asphalt millings from ADOT. This project has been attempted over the last couple months but, storm cleanup, pavement preservation and staffing levels have prevented this work. Half streets/blocks have been prioritized first. The remaining balance of millings will be used on 2 roads selected due to drainage issues. This will be a long project due to staffing levels and work required. Dirt removed from selected roads will be utilized for shoulder maintenance to reduce trucking. Completion of this project is of high importance as the millings represent a \$160,000 dollar asset to the City. This does not include the reduced maintenance that will be achieved as a result of plating roads with millings. No time limit has been imposed but, multiple agencies are trying to obtain the millings. This asset could be lost if not used quickly as the materials are not guaranteed. Approximately 19,000 cubic yards are left to be moved. Placement of millings will continue but, progress is slow due to maintenance needs and current staffing levels. This project will continue until completion or the materials grant is revoked.

Projects:

- **Weed Abatement:** Spraying of herbicides was ongoing throughout the month and will be continuous until late fall. On days that winds exceed allowable limits the two man crew runs the brush hog in overgrown areas. This is only preemptive work to slow the growth of weeds which the City is responsible for. It is expected that a significant amount of time will be spent cutting weeds in areas which should be completed by the property owner/tenant. This has been a problem in the past due to the difficulty in enforcing City Ordinances related to weed abatement. A temporary crew has been working on weed abatement and will continue as long as budget allows.
- **Stockton Hill Shoulder:** Desert Construction completed grading and shaping of the shoulder drainage channel adjacent to Stockton Hill north of Northern. This was to repair sever erosion and reduce future maintenance.
- **Mohave Wash Grading** Desert Construction completed the Mohave Wash grading project. The original project was slated to complete grading and shaping of the channel between Beverly and Morrow but, the initial phases came in under budget allowing the grading to continue to Kino. The total cost of this project was \$85,000 dollars.
- **Pavement Markings** A pavement marking project has been ongoing for the past couple weeks to replace markings covered during the pavement preservation cycle and refresh old markings throughout town. Long line and crosswalks are being repainted and replaced. This work is expected to be continuous for the next month.

Training:

- Walter Davis, Melvin Dubay, Tug Martinez and Jack Plaunty completed training for traffic signal controllers. This training was provided by Econolite for no charge.



Wastewater - October 2017

Wastewater Treatment—Personnel 7/ Vacant 5

Staff at Hilltop Facility:

- Treated approximately 49.679 million gallons of influent on intake and discharged approximately 47.771 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed oil changes and general maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted reports to ADEQ
- Wastewater Staff is continuing to sample for Hilltop Local Limits Addendum & Wastewater Classification Study.
- Wastewater Staff is exercising & collecting analytical data specific to Tertiary Treatment, blending approximately 150K gal of A+ effluent with our B+ discharge.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 7.573 million gallons of influent on intake and discharged approximately 7.163 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted all monthly & quarterly reports to ADEQ
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #1
- Completed Sodium Hypochlorite CIP & Oxalic Acid clean of MBR #1
- Staff facilitated a tour of plant operations to the Kingman Academy Middle School Robotics Club.

Wastewater Collections—Personnel 2, 1 Vacant/1 Unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 1000 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater staff completed hydro-jet cleaning of 6, 8, & 10 inch wastewater conveyance lines totaling approximately 58,795 linear feet
- Completed initial phase of CCTV training.
- Responded to & assisted multiple customers with lateral locates, etc.

Wastewater Pre-Treatment—Personnel 1/2, 1 unfunded

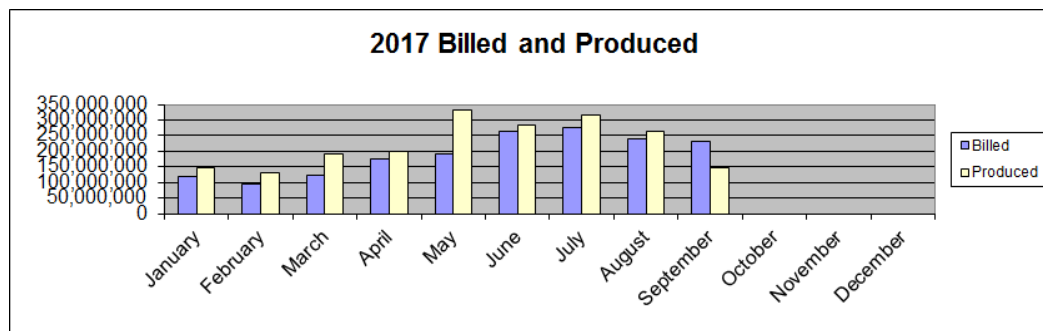
- Maintain pre-treatment compliance by evaluating potential SIU/CIU's
- Staff completed Pre-Treatment inspection reports.
- Follow-up on complaints & potential discharge violations
- Completing compliance reporting to ADEQ and EPA
- Staff continues sample collection for the Downtown Local Limits Study, Wastewater Classification Study, & the Hilltop Addendum

Water — October 2017

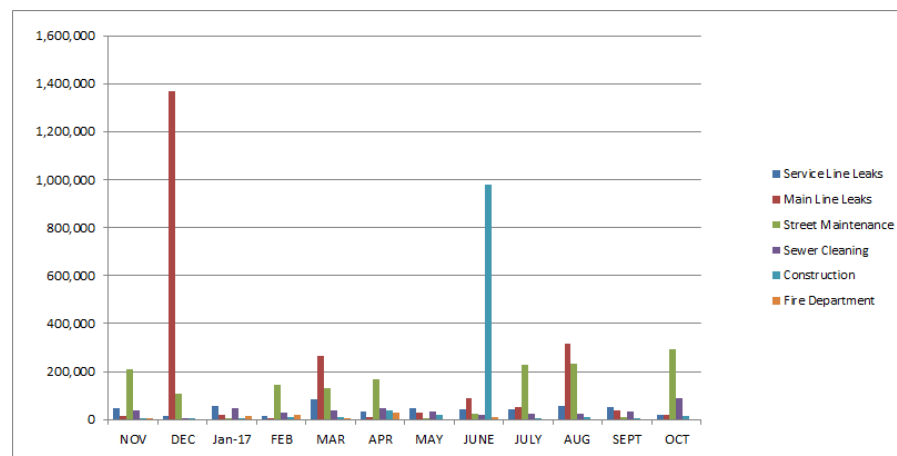
Work Orders processed	1,741	Raise Meter box	1
New customer service meters installed	51	Leaky valves	10
Customer assistance calls	58	Out of order meters repaired	75
Meters read	20,929	City of Kingman Water Usage in gallons	2,539,287
Meter readings rechecked	151	Service line leaks in gallons	19,500
Turned off services due to delinquent bills	255	Main line leaks in gallons	19,500
Meters locked due to non-payment	50	Asphalt replaced in square feet	0
Meters locked as being used at locations no customer signed for service	20	Blue Stake locate requests	229
Customer requests for pressure checks	13	PW, Fire, Eng. Usage	Unknown
Raise Meters	0		

Water Billed & Produced:

- 264,647,700 gallons of water produced in September
- 241,081,670 gallons of water (91.10%) billed

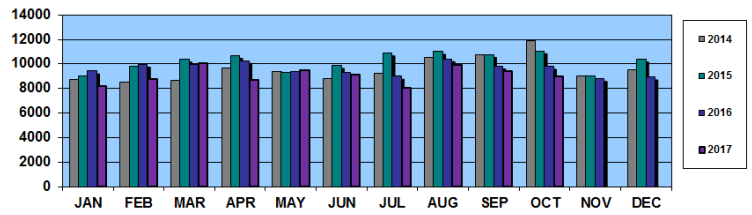


Monthly Water Consumption:



KART — October 2017

MONTH REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$6,162.18 Coupon/Pass Revenue—\$8,535.00 Total Monthly Revenue—\$14,697.18
MONTH RIDERSHIP	<ul style="list-style-type: none"> Service hours—1,204 Service miles—15,996 Total passenger trips—8,990 Curb-to-Curb trips—194 (3% of total)

**Kingman Area Regional Transit****Monthly Ridership Comparison****Projects — October 2017****HIGHWAY SAFETY IMPROVEMENT PROGRAM—(HSIP)**

SIGN INVENTORY SYSTEM PROJECT— Installation of the 300 Stop signs has started. ADOT will inspect these signs after every 50 that are installed.

Another draft of the solicitation for procurement of the data collection will be sent to City staff for review before the end of the year.

POWERHOUSE REHAB PROJECT - Final payment has been made, this project is complete. The contract was completed \$2,700 under budget, there were no change orders.

I-11 East Kingman Connection project -

Staff received direction from Council to submit an application for the new round of TIGER grants. Direction was given to combine both Rancho Santa Fe Parkway and the Kingman Crossing interchanges into one project now called the I-11 East Kingman Connection project. The application was completed, reviewed and submitted.

Waterline Replacement projects -

Staff has submitted a preliminary scope of work to Hazen and Sawyer for a proposal to replace several waterlines that were identified in the Water Master plan Update.

There were 5 projects in the scope that staff is looking to complete.

Staff has requested proposal be due by November 17.

City Well 10 -

Staff has submitted a preliminary scope of work to Hazen and Sawyer to complete the well site # 10 as identified in the Water master plan update. This will include new pumps, motors, piping, all electrical, protective structure, and fencing. Staff has requested proposal be due by November 17.

Maintank 1 Rehabilitation project -

Maintank 1 has been identified to be in need of rehabilitation. This will include removal of existing coating, inspection to identify condition of existing floor, new coating, ladder protection equipment, new shell manhole, cathodic protection, and new water level indicator with new gauge board, floats, and cables. A preliminary scope of work for this project has been sent to Hazen and Sawyer for a proposal for the design plans. Staff has requested this proposal be returned by November 30.

Tourism—Josh Noble

October 2017 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- Arizona Drive Guide, Fall issue (Sept–Nov), circulation of 124,000 in car rental locations; 1/2 pg
- Varick Media, Display and Mobile Banners Oct & Nov 2017, 2,000,000 impressions/month
- Madden Media Search Engine Marketing Oct 2017– June 2018, 2,500+ clicks/month
- Quantcast pre-roll video compiled, submitted. Campaign runs Nov 2017– April 2018 (ulu, New York Times, ABC, CNN, ESPN,...)

Other

- MyGrandCanyonPark.com listing plus leads, relaunch for 12 months
- 2018 Colorado River Guide, 1/4 page advert, no charge for first issue (12 months)
- Powerhouse 20 year anniversary & renovation press release (Oct 31, 2017)

Leads Fulfilled by lead sources

- GoKingman.com information requests: 94 (115 additional unique packet downloads)
- GoArizona.com leads: 385
- Grand Circle Association leads: 35
- MyGrandCanyonPark.com leads: 248
- Arizona Office of Tourism: 4
- Call-ins: 2 **phones were down for some time due to construction and move of visitor center*
- 7 packets returned undeliverable

October 2017 Media Assistance & Updates

- Oct 6: Sergio De Souza, Associate Producer, Vegas PBS; secured interview and tour of the Arizona Route 66 Museum on November 8, 2017 for an episode of Outdoor Nevada to air in Spring of 2018.
- Oct 17: National Park Trips Media Route 66 Facebook Sweepstakes; supplied Museum tickets and worked with the Grand Canyon Caverns to provide tour and overnight accommodations.
- Oct 17: Mr D'z in Kingman featured in National Parks Newsletter to 185,000+ subscribers
- Oct 25: Gowri Chandra, on assignment for Food & Wine: supplied information on Instagrammable bathrooms at local restaurants and bars; supplied contacts for cozy, cabin-feel restaurants.
- Oct 27: Bárbara Huipe, with EL IMPARCIAL, leader newspaper in Sonora, Mexico, supplied interview about Kingman for an upcoming article.

October 2017 Projects & Activities

- Visitor Center Renovation complete
- Continued Historic Route 66 Association of Arizona website and 66 Passport App development
- Continued Art in Public Places Program
- Continued White Cliffs Wagon Trail Feasibility & Development project
- Water & Ice for Military Convoy (Oct 9)
- Quotes and publisher selected for 2018 Kingman Fulfillment Guide
- Presentation “Telling Kingman’s Story” to Route 66 Rotary (Oct 20)

October Monthly & FYDT Counts

Tourism Dept Statistics	Oct-17	Oct-16	FYΔ	Oct-15	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	12,505	11,241	11.2%	10,217	22.4%	50,678	3.2%	15.6%
Bus & Group Visits:	75	80	-6.3%	58	29.3%	271	8.8%	33.5%
Gift Shop Sales:	\$17,795	\$11,366	56.6%	\$7,570	135.1%	57,001	20.6%	93.1%
Visitor Packets Mailed:†	781	754	3.6%	492	58.7%	9,601	8.9%	36.0%
Website Visitor Sessions:	18,685	20,681	-9.7%	18,202	2.7%	67,824	-23.4%	2.0%
Hotel Occupancy: (Sept)*	71.9%	72.0%	-0.1%	72.6%	-1.0%	73.3%	1.9%	-0.7%
RevPAR: (Sept)*	\$53.51	\$52.08	2.7%	\$48.63	10.0%	\$56.71	6.2%	11.0%
Guest Book US:	292	386	-24.4%	367	-20.4%	Top States: 1. CA (102) 2. AZ 3. OH Top Countries: 1. Canada 2. Australia 3. United Kingdom		
US Party Size:	2.4	2.6	-7.7%	2.2	9.1%			
GB International:	210	320	-34.4%	250	-16.0%			
International Party Size:	2.4	2.6	-7.7%	2.3	4.3%			

† Visitor Packet totals are for the calendar year

* Occupancy & RevPAR figures are provided by STR, Inc. and are reported by calendar year

◇ delinquencies collections negatively skewing room tax collections

Google Analytics October 2017

(October 2016 comparison in orange)

